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GOVERNANCE BOARD MEETING
February 27, 2025
Minutes

Board members in person: Mr. Eric Austin Board Chair, Mr. David Hill Treasurer, Mr. Dan Rodgers Director, Mr. Sean Kostelnik Director, Ms. Jennifer Muntz Director

Board Members online: Ms. Stephanie Larkin, Director

Board Members Absent: Bishop Clark, Director

Others Attendance in Person: Mr. Phil Scarpelli, President and CEO, Ms. Laurie-Anna DeGennaro, Board Liaison

Presenters: Mr. Christopher Goncalo, Director of Contracts and Compliance

Board Guests: Dr. Valerie Holmes, Vice President and COO, Mr. Don Johnson, CFO, Ms. Stacy Peacock, CAO, Mr. John Hubbard, CLO

Board Guests online: Tracy Klinkbeil, DCF, Ms. Phoebe Whelen DCF, Ms. Verricka Lamb, DCF

Mr. Austin welcomed all in attendance and asked Mr. Rodgers to lead the Pledge of Allegiance.

Mr. Austin then asked for all to state their names for the record beginning with board members in person to include the President and CEO and Board Liaison, board members online; then guests in person then online.

Motion: Mr. Rodgers moved to approve the February 27, 2025 Agenda. This was seconded by Mr. Hill and without further discussion the motion passed.

Mr. Austin reminded members that if anyone had a real or perceived conflict of interest or a business relationship between two board members to please reach out to Ms. DeGennaro for a Conflict-of-Interest form. None were disclosed.

Public Comments: Mr. Austin reported public comments are limited to one minute per attendee for a combined total of three minutes and comments must be specific to agenda items. No public comments were expressed.

Motion: Mr. Hill moved to approve the January 23, 2025 Annual Retreat and Board Business Meeting minutes. This was seconded by Mr. Rodgers and without further discussion the motion passed.

Recognitions

Mr. Dan Rodgers

Mr. Scarpelli thanked Mr. Rodgers for his long standing commitment to serving on the board in multiple capacities; CARES Board Chair, FPOCF Board Chair, and chairing multiple board committees since 2018. He then presented Mr. Rodgers with a FPOCF monogrammed jacket. Directors commended Mr. Rodgers for his committed service to the FPOCF family of agencies boards.

BOARD PRESENTATION

2023-2024 Executive Summary-Subcontractor Monitoring Report

The 2023-2024 Executive Summary-Subcontractor Monitoring Report was posted to the Board Portal in advance of the meeting. No comments were expressed during the review period. Using his presentation, Mr. Goncalo provided an overview of the subcontractor performance measures and noted the following:

- January begins the FY contract review period
- The numbers below the performance percentage measures represent the number of files reviewed from the actual number of case files.
- The files reviewed are selected by the subcontractor.

Mr. Scarpelli commended Mr. Goncalo and team for monitoring compliance and presenting the data. He then noted, the relationships developed between staff and the children in care during a vulnerable time of their lives are lifelong and rewarding for the worker managing their care.

Motion: Mr. Rodgers moved to approve the 2023-2024 Executive Summary-subcontractor Monitoring Report as presented. This was seconded by Ms. Muntz and without further discussion the motion passed.

Recurring Business

Consent Agenda

The CEO Board Report, DCF Contract Measures (Board Data Report), and January Financials with the supplemental narrative were posted to the Board Portal in advance of the meeting. No comments were expressed during the review period.

Motion: Mr. Hill moved to approve the CEO Board Report, DCF Contract Measures (Board Data Report), and January Financials with the supplemental narrative as presented under the consent agenda. Mr. Rodgers seconded the motion and without further discussions the motion passed.

New Business

Board Restructure Committee Charter

The Board Restructure Committee Charter was posted to the Board Portal in advance of the meeting. No comments were expressed during the review period. The Board Restructure Committee directors reviewed the charter in detail.

Motion: Ms. Muntz moved to approve the Board Restructure Committee Charter as presented. This was seconded by Mr. Kostelnik and without further discussion the motion passed.

FPOCF Bylaws

The FPOCF Bylaws were posted to the Board Portal in advance of the board meeting. No comments were expressed during the review period.

Mr. Austin reported the Board Restructure Committee met twice to amend the bylaws as presented. He then went through each change. The directors recommended the following changes to be added:

- Remove Section 4.03 recommendation made by the Board Recruitment Committee
- Adopt Section 4.03 changes made by the Board Restructure Committee
- Remove Section 4.03 (a) recommendation made by the Board Recruitment Committee
- Adopt Section 4.03 (a) changes made by the Board Restructure Committee
 - Add wording Each county will have no more than four Directors and not to exceed nineteen (19) directors
- Section 4.11 remove “give or get and use the actual GOV005 Policy Name: Board Donations
- Replace “member” with Director throughout the document to clarify the Corporation has no members.
- Rename Section 5.09. from Executive Board to Board Executive Committee to clearly distinguish it as a committee of the governing board and not to appear as a separate governing entity.

- Add Board Treasurer to the last sentence in Section 6.03.
- Rename New ARTICLE IX – COMMUNITY BOARDS to COMMUNITY ADVISORY BOARD to elevate their status and make their function more explicit.
- ARTICLE X – MISCELLANEOUS becomes section 9.

GOV005 Board Donations

GOV005 Board Donation was posted to the Board Portal in advance of the board meeting. No comments were expressed during the review period.

Mr. Austin reviewed the GOV005 with members as presented. Board members added the following adjustments

- Change the word “member” to Directors
- Add annually board directors are required to fulfill a "give or get" policy of \$1000 donation or 10 volunteer hours equivalent to \$100 per hour beyond scheduled board meetings.

Motion: Mr. Kostelnik move to approve the GOV005 Board Donation Policy as presented and with the Boards additional recommendations to Change the word “member” to Directors and add Annually board directors are required to fulfill a "give or get" policy of \$1000 donation or 10 volunteer hours equivalent to \$100 per hour beyond scheduled board meetings. This was seconded by Mr. Hill and without further discussion, the motion passed.

Family Partnerships Foundation Advisory Board Update

Mr. Kostelnik, Family Partnerships Foundation Advisory Board Chair reported the golf tournament is largest event since the new four county contract. The event is scheduled for Friday, April 18 at Eagle Creek in Lake Nona. Registration is at 7:00 am with a shot gun start at 8:30. The club is very experienced and interactive. Mr. Kostelnik reiterated the importance of directors to either sponsor or volunteer hours for the event. He would like to see 100% participation. Mr. Kostelnik then asked directors to provide five contacts from their sphere of influence to be recruited for sponsorships.

Mr. Kostelnik also asked members to donate \$100.00 to create baskets that will be raffled off at the event.

Mr. Scarpelli noted two former foster youth, who serve on the Youth Advisory Council will be speaking. Ms. Jones added that she has a foster parent who will also be speaking. She then reviewed the sponsorship package as provided to board members along with rack cards noting the goal is to recruit 144 players to fill the course. Ms. Jones asked directors to help recruit players, donor and sponsors. Proceeds will affect three impact areas: Prevention, Foster Care and Independent Living.

Motion: Mr. Kostelnik motioned to adjourn. This was seconded by Mr. Rodgers and the motion passed.

Respectfully Submitted,

Laurie-Anna DeGennaro
Board Liaison

Approved by the Family Partnerships of Central Florida Governance Board of Directors on March 27, 2025.